

NOTICE OF CIVIL SERVICE EXAMINATION

NOTICE IS HEREBY GIVEN, that a Civil Service Examination will be given for the position of:

FIRE FIGHTER / EMT

Starting Salary: \$2975.24 per month

Application Deadline: Monday, August 23, 2010 - 5:00 PM

Civil Service Examination: Wednesday, September 1, 2010 - 7:00 PM

Oral Interviews: Thursday, September 9, 2010

at City Hall, 23 2nd St. NE, Watertown, South Dakota 57201

All applicants meeting the minimum qualifications of the position will be considered eligible to test - **no other notification will be given**. The above date will be the only time the test will be given for this notice. Application forms and complete position descriptions are available at the City Finance Office in City Hall or on line at www.watertownsd.us/CityEmployments.aspx.

A candidate for this position must have a High School diploma or equivalent, a minimum of a valid EMT-Basic certification by the National Registry or State of South Dakota, and a valid driver's license. A candidate must obtain a South Dakota firefighter certification within one year of hire. An exception to the one year certification requirement may be granted by the Fire Chief for circumstances which delay certification and are beyond the employee's control. The decision on whether to grant any extension shall be solely within the discretion of the Fire Chief. EMT-P National Registry certification and EMT-P licensing by the State of South Dakota are desirable and may be required in accordance with union contract provisions.

The successful applicant must establish residency within Codington County and ten miles of the intersection of Kemp Avenue and Broadway Street within 6 months of being hired.

Applicants receiving the top 10 scores on the written examination will appear before the Civil Service Board for **oral interviews on Thursday, September 9, 2010**, starting at 4:00 PM, Council Chambers, City Hall. Interviews are approximately 10 minutes each. Applicants must be present for both the written examination and the oral interview. Combined scores from the written test, oral interview and any veteran's preference points determine each applicant's rank on the eligibility list for hiring. The top five candidates advance to Fire Department staff interviews beginning at 7:00 PM on **Thursday, September 9, 2010**.

The City of Watertown's Personnel Policy, including the City's policy on Nepotism, can be obtained at the City Finance Office or on our website at www.watertownsd.us.

The City of Watertown does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. We are an equal employment opportunity employer.

CIVIL SERVICE BOARD
WATERTOWN, SOUTH DAKOTA